

- University cities are one of the university's important facilities, and it is responsible for providing distinguished, subsidized service to a group of the finest male and female students in all colleges and is divided into:

**First: University cities are students**

It consists of two residential units, with a total capacity of 792 students.

**Second: university cities female students:**

It consists of four housing units with a total capacity of 2,200 students.

**Third: the restaurant:**

It consists of three floors:

Ground floor (kitchen to cook and prepare food)

First floor upstairs (a restaurant with a capacity of 350 students)

Upper second floor (a restaurant with a capacity of 350 students)

And university cities are unique with a set of features as follows: -

- A privileged location among the eight faculties of the university at the entrance to Kafr El Sheikh governorate on the main road of Kafr El Sheikh - Tanta

- It is surrounded by high walls that separate them from external influences, to provide safety for those who live in it.
- Equipped with an internal concrete road network linking its residential units and various facilities at the highest level.
- Equipped with a special ambulance to serve its children overnight in

anticipation of any emergency

- Equipped with a night lighting network that represents a radiating and civilized interface at the entrance to the governorate, as well as electricity generating units in anticipation of sudden power outages.
- They have mosques to serve their children, and on Fridays, an elite of the people of the da'wa will lead them in Kafr El-Sheikh.
- University cities in Kafr El-Sheikh are equipped with water coolers in sufficient numbers and also equipped with sufficient numbers of water heaters.
- Equipped with internal sales outlets, providing students with office needs, drinks and all their personal needs.
- Equipped with green spaces, large areas surround them on all sides.
- Equipped with phone lines by a line for each building, either a card or currency, to facilitate the students 'and female students' contact with their families at any time.

## Admission rules

1- The student must be enrolled regularly in one of the university's colleges in the bachelor's or bachelor's departments and not an affiliation student.

2- The student should not be a resident of the city of Kafr El Sheikh or the centers close to it, which the university cities administration council considers easy transportation to and from.

3- The student should not have been issued a disciplinary punishment from Kafr El Sheikh University or other universities in the previous academic year.

4- That the male or female student from among those who had previously resided in university cities had not imposed the penalty of deprivation of residency in the previous year. The City Council may accept the student in the city in the two cases if it deems a reason for that.

5 - Never smoke inside the city walls and all its facilities. Anyone who violates this is immediately dismissed and subjected to disciplinary accountability.

6- He shall not be owed by him amounts to university cities in the previous year or any other financial dues.

7- To prove his health.

8- He shall not be married or an employee of the government or the public sector, and if the student conceals this information, he shall be dismissed immediately and subject to legal accountability and disciplinary penalties.

9 - The student is considered to have waived his right to reside in the city if he did not pay the required fees within fifteen days from the date of announcing the result of his admission to the city. The Chairman of the City Council, upon the proposal of the Director General of Cities, is entitled to replace the next student, from among those who meet the conditions of residency in the city.

However, based on the proposal of the Director General of Cities and the approval of Prof. Dr. / Chairman of the University Cities Administration Council, a student may be re-admitted to the city if he submits an acceptable excuse for the reason for his delay in payment after paying 10% of the envelope value as administrative expenses and paying the fees in full from the date of his acceptance.

10 - The student's stay in the city ends with the end of the college examinations in which he is enrolled, and he may continue to reside during the summer vacation if the conditions of his study require that, and he is required to submit a certificate from the college proving the existence of regular summer study for him, without feeding, and he is charged for every day at twenty piasters Daily, with a maximum of five pounds per month, with a charge for improving the full service.

11 - Admission to university cities is limited to one academic year, and the number of admission is determined at the beginning of each academic year, with the exception of students of the final teams from colleges whose studies continue until after the month of June



## Conditions for admission of students to university cities

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## Procedures for accepting students in university cities

Students are accepted according to the following procedures:

1- The residency application is submitted on the university's website - university cities - al-Zahraa system for admission to university cities.

2- Residence applications are submitted on the Zahraa system for admission to university cities during the months of August and September at the dates specified for that before each academic year to consider its acceptance or rejection. The residency application is renewed at the first of each year and the vice president for education and student affairs determines the date of application start and end according to the memorandum submitted by The Department of Electronic Coordination in the university cities does not consider only the applications registered on the Zahraa website for admission to university cities, nor does it consider the applications submitted before or after the deadline.

3- After the initial acceptance electronically, the student completes the required papers and they are printed on the Al Zahraa website for university cities in order to submit them to the university cities, pay the prescribed fees, and finish the housing procedures within the permitted period of fifteen days.

4- In the event that the student does not pay the prescribed fees within fifteen days from the date of announcing the result without a compelling excuse, the Vice President for Education and Student Affairs accepts the student as waiving his right to housing, and the President of the Cities Administration Council, based on the proposal of the Director General of Cities, is entitled to replace the following in place of it Those who meet the conditions of residence in light of the places available.

5- The student is not allowed to reside during the mid-year vacation except in the event that the student has actual examinations and his stay ends with the end of his college exams. The student who was residing in the city during the academic year may continue to reside during the summer vacation without feeding, provided that he submits an application for this with an official letter from the college stating The necessity of regularity in summer studies or training stipulated in the internal regulations of the faculty or the performance of military education courses. The residence of the student is limited to the period of study or training and that this is done after the approval of the Vice President

6- It is permissible to accept the establishment of delegations and student camps in university cities, provided that their stay in cities does not affect the stay of urban students, in accordance with the rules and provisions approved by the Board of Directors and approved by the President of the University

## Living system in university cities

### (A) Nutrition: -

Meals are provided to students on all days of the week according to the following rules: -

1- Lunch from one in the afternoon until five in the afternoon.

2- Dinner and breakfast for the next day from seven in the evening until nine in the evening.

3- Reserving the meals for the next day from seven in the evening until nine in the evening, and the director general of university cities may propose to amend them if circumstances warrant for this and in a manner commensurate with the interests of students and with the approval of Prof. Dr. / Vice President for Education and Student Affairs.

Students residing in cities must follow the established rules for obtaining the meal, in particular the following:

1- The student must present his card with a barcode upon receiving the meal.

2- The student has no right to spend more than one meal

3- In the event that the restaurant is crowded, the student should take into account standing in the queue for dispensing meals so that he can get his meal quickly.

4- It is not permissible for a male or female student to reserve meals for their colleagues, and whoever violates this exposes himself to penalties.

5- In the event that the student loses the barcode, he shall have the right to obtain a replacement for it after paying the prescribed fee for that.

6- The student is not allowed to keep outside meals that are not canned in the bedroom except in the case of illness and with the permission of the university doctor.

7- General morals must be observed in the restaurant, and the student does not have the right to enter it with inappropriate clothes such as pajamas, robes ... etc.

8- Do not spend meals outside the time.

9- In the event that the student fails to eat meals despite prior reservation, he is prohibited from dispensing meals for the next day due to a delay, and the same rule applies to external meals.

10 - In the event that there is any complaint regarding nutrition, students must address their complaints to the supervisor who is present in the restaurant or the

restaurant manager, and they are prohibited from discussing, bullying or punishing workers themselves.

11- In the event that the student wants to be absent from the city, he must apply to the city administration to complete the form prepared for that before twelve o'clock in the afternoon of the day preceding the absence, and to attach to it the feeding card and receive it upon his return

12- When the student returns to the city, he must notify the supervisor in writing on the same day, and that it must be before seven in the evening so that he can reserve the meal for the next day

13- The student must, before leaving the room to evacuate a party from the city, hand over its contents to the supervisor or the competent custodian and pay what he may have from loss or damage in the custody or deduct from his insurance

14 - In the event that the student does not pay what he may have of debts due to loss or damage and exceeds the insurance limit, he is deprived of staying in the city in the following year, and the college is notified for not showing his results or clearing a glimpse of it until his debt is paid

15 - In the event that the student wishes to terminate his residency, he shall write the form designated for that and submit it to the City Administration before twelve

in the afternoon of the day preceding the departure of a party, provided that this is before the beginning of the new month

16 - If the student was not in his room at night without having previously been notified of his absence, he shall be considered absent from the city without permission and the penalty specified for that in the regulation

17- Officials in university cities have the right to enter the student's room at any time to monitor the implementation of residence instructions

18 - If the student is absent from staying in the city without a previous permit without an acceptable excuse for a period of fifteen days, his stay in the city will be terminated.

19- The student is not allowed to stay in the room after the evacuation of a blink

20 - Forming groups, holding meetings, or distributing leaflets of a political, religious or ideological nature, which conflicts with social peace and the right of citizenship or assembly in collective objections, is prohibited.

21- The personal visit takes place in the visiting rooms prepared for this until six o'clock in the evening for male and female students, and for female students, the guardian determines the persons who are entitled to visit the student in a number

determined by a written declaration within the application papers at the beginning of the academic year

22- If circumstances require overnight stay outside the building, the student must notify the supervisor in advance, and the student must notify the supervisor, with the written consent of the guardian, to authorize overnight stays on Thursdays,

Fridays and official holidays

23- The furniture in the room is in the custody of the student, and he is responsible for its preservation and safety

24- The student should bring his personal belongings such as the blanket, bed sheet, pillow case and spoon for their use

25- The student should not stop or gather unnecessarily inside city roads and corridors, gates or balconies, and anyone who is caught exposes himself to the issue and punishment after investigation

26- Every student must protect his personal belongings and are fully responsible for them without any responsibility for the city administration

27- The student is not entitled to deviate from the limits of decency and public morals in dealing with supervisors and workers in cities or restaurants

28- All students are subject to the following security instructions:

- Bags and everything that is carried during entry and exit are inspected with the aim of ensuring that there are no prohibitions, in case the official suspects the individual
- Students are not allowed to enter unless after reviewing the identity check.

Students must carry a residence card in the city constantly and present it upon entry even if he is not asked to do so.

- It is not permissible to change the designated place in the city without the approval of the city administration and proving this in the records
- It is not allowed to accommodate any person who is not entitled to reside in the city and to cover him up, whatever the reasons
- It is strictly forbidden to practice any kind of unauthorized games, to introduce forbidden, or to practice any political activity of any kind inside university cities